

BOARD OF EDUCATION
Cape May County Special Services School District and
Cape May County Technical School District

AGENDA #77
MEETING MINUTES

April 25, 2023
3:32 P.M.

The following board members were present at the board meeting: Mr. Alan Gould, Board President, Mr. Christopher Kobik, Board Vice President, Mr. Kenneth Merson, Board Member (arrived for Executive Session), Mr. Casey Halverson, Board Member, Mrs. Lauren Reed, Board Member, Ms. Nancy Ramundo, Board Member, Dr. Judith DeStefano, Board Member.

In addition, present at the meeting were Ms. Jamie Moscony, Superintendent, Dr. Thomas Baruffi, Interim Assistant Superintendent, Mrs. Lauren Flynn, Business Administrator/Board Secretary, Mrs. Kathleen Allen, Business Administrator/Board Secretary, Amy L. Houck-Elco, Esquire and other administrators and members of the public.

Board President Alan Gould welcomed everyone to the meeting and thanked all for participating.

PLEDGE OF ALLEGIANCE

Board President Alan Gould led the group in the pledge of allegiance.

Board President Alan Gould read the following statement:

Pursuant to N.J.S.A. 10:4-10, adequate notification of this meeting has been properly posted in The Cape May County Herald, The Press of Atlantic City and the County Commissioner's office on July 15, 2022 as prescribed by Chapter 231, laws of 1975.

I. APPROVAL OF MINUTES OF PREVIOUS MEETING

On the motion of Ms. Ramundo, seconded by Mr. Halverson, the following minutes (A-C) were approved by roll call vote:

- A.** March, 28, 2023 Board of Education
- B.** March 28, 2023 Executive
- C.** March 28, 2023 Board of School Estimate

Voting Yes: Gould, Kobik, Halverson, Reed, Ramundo, DeStefano

Voting No: None

Abstained: None

Motion Carries.

II. PUBLIC COMMENTS

This meeting will now be open to public comments. If your questions pertain to litigation, student, or personnel item, please see the Superintendent after the meeting as the board does not discuss these matters in public. Depending on the nature and complexity of your questions, the board secretary may ask for your contact information so that someone can

get back to you with a response. Pursuant to Special Services Policy #0167 & Tech Policy #9322, public comment shall be limited to five minutes per person and limited to a total of 30 minutes for all public comments.

NONE

III. REPORTS & PRESENTATIONS

A. STUDENT REPRESENTATIVES REPORT

Ms. Dempsey reported that spring sports are in full swing and that the baseball team had a successful field trip. The CMT senior trip to Dorney Park is planned and everyone is excited about it. She mentioned that the FFA Regional Vice-President spent a part of the day on Monday, April 24 at Cape May County Tech and that it was a surprise and honor. She stated that the Student Council trip is planned for Washington, DC and thanked all who supported the fundraisers to help make this happen. She said that the Tinkercon event at Cape May Tech was well attended with some really cool projects. She discussed a brunch that Special Services Ocean Academy hosted that rewarded students for good behavior.

B. DISTRICT REPORTS / PRESENTATIONS

Mr. Steve Vitiello, Cape May County Tech Principal recognized Liam Schoenleber for achieving the rank of Eagle Scout which is the highest honor awarded by the Boy Scouts of America. Liam completed his Eagle Project by removing an old and unstable gazebo, cleaning up and repairing the spot it was in and placing safe seating in the area for relaxation and community enjoyment and engagement.

President.Gould commented that to achieve this level of Eagle Scout is quite an accomplishment and commended Mr. Schoenleber for his achievement.

Ms. Valerie Bowers and Michele Ridgeway presented on Cape May County Tech's CBI and WBL Vocational and Exploratory Programs as well as the three levels of job preparation. Ms. Bowers stressed that all programs are to help create independent members of a working society after they leave high school and that their mission is to grow all of these programs.

Mr. John Longinetti, Assistant Principal at Cape May County Tech presented on Work-Based Learning as defined as sustained interactions with industry or community professionals in real workplace settings. He stated that common types of WBL programs include job shadowing, school based enterprise such as cosmetology and culinary arts and creating partnerships with the community as well as creating volunteer opportunities within the community.

Mr. Don Nelson, Director of Security for CMCSSSD and CMCTSD gave an update on all the important security measures put into place over the last few months at both districts. This includes updated security manuals and policies and procedures, staff training on procedures and drills, security coverage for sporting and special events as well as conducting threat assessments.

C. SUPERINTENDENT REPORTS

Dr. Baruffi reported on the district goal results for the Special Services School District. He mentioned the Spring Extravaganza and the SpringShow "At the Movies" is this Friday and stated how much everyone is looking forward to it. He mentioned that ESY applications are coming in steadily. He reported that the Bubbles for Autism event raised over \$1,000. He said that the senior prom is coming up and will be on May 19, 2023. He mentioned that there were quite a few policies updated this month and be sure to review them.

Ms. Moscony reported on the district goal results for Cape May County Tech. She updated the board on staff development and that the renovations of the Front Entrance were on schedule and that everything was looking good and that "we are almost ready to give a tour". She gave a brief admissions update and that Tech has received 265 applications to date for the 2023-2024 school year. She mentioned the upcoming advisory council meeting and how critical these events are to keep the school and community connected on common goals.

IV. DISTRICT ACTION ITEMS

A. CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

1. On the motion of Mr. Kobik, seconded by Ms. Ramundo, the administrative items (a-f) were approved by roll call vote:

Voting Yes: Gould, Kobik, Halverson, Reed, Ramundo, DeStefano

Voting No: None

Abstained: None

Motion Carries.

2. On the motion of Ms. Ramundo, seconded by Mr. Kobik, the Line Item Budget Transfers (for March 2023) were approved by roll call vote:

Voting Yes: Gould, Kobik, Halverson, Reed, Ramundo, DeStefano

Voting No: None

Abstained: None

Motion Carries.

3. On the motion of Mr. Kobik, seconded by Mrs. Reed, the Finance & Operations Items (a-j) were approved by roll call vote.

Voting Yes: Gould, Kobik, Halverson, Reed, Ramundo, DeStefano

Voting No: None

Abstained: None

Motion Carries.

4. On the motion of Ms. Ramundo, seconded by Mr. Halverson, the Curriculum Items (a-b) were approved by roll call vote:

Voting Yes: Gould, Kobik, Halverson, Reed, Ramundo, DeStefano

Voting No: None

Abstained: None

Motion Carries.

5. On the motion of Mr. Kobik, seconded by Ms. Ramundo, the Policy Items (a-o) were approved by roll call vote:

Voting Yes: Gould, Kobik, Halverson, Reed, Ramundo, DeStefano
Voting No: None
Abstained: None
Motion Carries.

6. On the motion of Mr. Halverson, seconded by Mr. Kobik, Personnel Items (a-c) were approved by roll call vote.

Voting Yes: Gould, Kobik, Halverson, Reed, Ramundo, DeStefano
Voting No: None
Abstained: None
Motion Carries.

B. CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT

1. On the motion of Mr. Kobik, seconded by Ms. Ramundo, the administrative items (a-i) were approved by roll call vote:

Voting Yes: Gould, Kobik, Halverson, Reed, Ramundo, DeStefano
Voting No: None
Abstained: None
Motion Carries.

2. On the motion of Ms. Ramundo, seconded by Mr. Kobik, the Line Item Budget Transfers (March 2023) were approved by roll call vote:

Voting Yes: Gould, Kobik, Halverson, Reed, Ramundo, DeStefano
Voting No: None
Abstained: None
Motion Carries.

3. On the motion of Mr. Halverson, seconded by Ms. Ramundo, the Finance & Operations Items (a-h) were approved by roll call vote:

Voting Yes: Gould, Kobik, Halverson, Reed, Ramundo, DeStefano
Voting No: None
Abstained: None
Motion Carries.

4. On the motion of Ms. Ramundo, seconded by Mr. Kobik, the Curriculum Items (a-e) were approved by roll call vote:

Voting Yes: Gould, Kobik, Halverson, Reed, Ramundo, DeStefano
Voting No: None
Abstained: None
Motion Carries.

5. On the motion of Mr. Kobik, seconded by Mrs. Reed, the Policy Items (a-c) were approved by roll call vote:

Voting Yes: Gould, Kobik, Halverson, Reed, Ramundo, DeStefano

Voting No: None
Abstained: None
Motion Carries.

6. On the motion of Mr. Kobik, seconded by Ms. Ramundo, the Personnel Items (a-r) were approved by roll call vote:

Voting Yes: Gould, Kobik, Halverson, Reed, Ramundo, DeStefano
Voting No: None
Abstained: None
Motion Carries.

V. OLD BUSINESS

None

VI. NEW BUSINESS

Ms. Moscony advised the board of upcoming important dates and events. She commented that the October 23, 2023 board meeting is being changed to October 17, 2023 due to a conflict with the NJSBA Conference.

VII. BOARD CORRESPONDENCE

None

VIII. EXECUTIVE SESSION

On the motion of Mr. Kobik, seconded by Ms Ramundo, the Board approved the following Resolution to Adjourn the Public Meeting and enter into Executive Session pursuant to the New Jersey Public Meeting Act at 4:26 p.m. to discuss the following and to take action:

Personnel -

HIB -

Attorney Client Communication -

Negotiations -

Minutes of this executive session will be made available to the public at a time when the disclosure of such minutes will not conflict with the lawful purpose for which such discussion is held in executive session. (At this time, it is not possible to estimate when the minutes of this Executive Session may be disclosed to the public consistent with the lawful purpose for which such disclosure is held; however, the Board shall review the minutes of this Executive Session no later than (90) days from this date in order to determine which such minutes may be released to the public at that time.) Upon conclusion of the executive session, it is anticipated that the Board will take action at that time in connection with the matters discussed in executive session.

IX. RETURN TO OPEN SESSION

On the motion of Mr. Kobik, seconded by Mr. Halverson, the return to open session was approved at 5:03pm by roll call vote.

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano

Voting No: None

Abstained: None

Motion Carries.

On the motion of Ms. Ramundo, seconded by Mrs. Reed, the resolution discussed in Executive Session that effective July 1, 2023, the employment salary increment shall be withheld for the following employees: 5968, 6369, 6136, and 6472 was approved by roll call vote.

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano

Voting No: None

Abstained: None

Motion Carries.

On the motion of Ms. Ramundo, seconded by Mrs. Reed, approval of the Corbin City Memorandum of Agreement discussed in Executive Session was approved by roll call vote.

Voting Yes: Gould, Merson, Halverson, Reed, Ramundo, DeStefano

Voting No: None

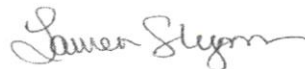
Abstained: Kobik

Motion Carries.


X. ADJOURN

On the motion of Mr. Kobik, seconded by Ms. Ramundo, the meeting was adjourned at 4:56 p.m. All were in favor, motion carried.

Respectfully submitted,



Lauren Flynn,
Board Secretary



Kathleen Allen
Board Secretary

IV. DISTRICT ACTION ITEMS

A. CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

1. ADMINISTRATIVE

Be it resolved the Board of Education approves/accepts:

- a. Suspensions
- b. Affirm the Harassment, Intimidation and Bullying (HIB) investigations as reported to the Interim Assistant Superintendent and resolved by the Director, HIB Specialist, or Designee: None this cycle
- c. Certification of NJDOE County District School (CDS) Information for SY 2023-2024
- d. Submission of the New Jersey High School Voter Registration Law Annual SOA for SY 2022-2023
- e. NJ School Performance Reports for SY 2021-2022 for CMC High School and Ocean Academy
- f. Professional Improvement Experience and Travel Expenses

Name	Event	Location	Cost	Dates
Phillip Eisenstein	International Physical Literacy Conference	New York City	\$1,101.26	5/5/2023 5/6/2023

2. BUDGET TRANSFERS

Be it resolved the Board of Education approves/accepts:

- a. Line Item Budget Transfers: **March 2023**

3. FINANCE & OPERATIONS

Be it resolved the Board of Education approves/accepts:

- a. Board Secretary Report and Treasurer’s Report: **February 2023**
- b. Board of Education’s **Monthly Certification** Budgetary Major Account/Fund Status. Pursuant to N.J.A.C. 6A:23-2.11©4, we certify that as of **February 28, 2023** after review of the Board Secretary’s and Treasurer’s Monthly Financial Reports, in the Minutes of the Board each month, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b)
- c. Bills List as presented: **April 2023**
- d. Budget Summaries, Enterprise and Student Activity Funds: **February 2023**
- e. Bids/Contracts/Reports/Agreements/Jointures/Quotes/Transportation Routes:

Name	Purpose	Amount	Date/Years
CMCSSSD Transportation Guidelines	Contract for Participation in Cooperative Transportation	N/A	2023-2024 SY
Student One Transport	Transportation contract renewal Multi contract CMC23-01	\$69,550.05	2023-2024 SY
CJ's Bus Service	Transportation contract addendum Multi contract CJ01, Route PINECA	\$459.33 final adjusted per diem	2022-2023 SY
CJ's Bus Service	Transportation contract addendum Multi contract CMC23-01, Route CMYALE02	\$674.00 final adjusted per diem	2022-2023 SY
CJ's Bus Service	Student Transportation Contract Renewal. Multi contracts: CMC23-01, CJ01, CJ02, Routes: CMYALE02, PINECA, CM02-EH	\$128,429.35 route CMYALE02 \$87,524.41 route PINECA 120,590.21 CM02-EH	2023-2024 SY
American Red Cross Agreement	Licensed Training Provider Agreement	As per exhibit	4/2023 - 4/2026

- f. Grants/Donations:
 - (1.) Donation: Greater Wildwood Elks Lodge #1896, a variety of meats and 50 \$25 Walmart Gift Cards, total donation valued at approximately \$1,730, to be used for holiday baskets for families in need
 - (2.) Donation: CMCSSSD to Faces 4 Autism in the amount of \$1,000 received from the sales of Autism t-shirts
 - (3.) Grant: Submission/Acceptance of the NJ School Insurance Safety7 Grant for 2023 in the amount of \$2,000
- g. The following item(s) to be disposed or sold on gov/deals: None this cycle
- h. Resolution—New Maintenance Building: Minor amendment to Long Range Facilities Plan and Schematics and final project application, SY 2023-2024
- i. Ratify the Cape May County Special Services District Staff Association MOA, 7/1/2023 to 6/30/2026
- j. Back-to-School Night to be held on September 20, 2023, from 5-6:30PM

4. CURRICULUM

Be it resolved the Board of Education approves/accepts:

- a. Field Trips as listed
 - (1.) Ocean Academy

- (2.) CMC High School: None this cycle
- (3.) LEEP
- (4.) OXE
- b. Presenters/Interns/Programs/Support Groups:

Name	Purpose	Amount	Date/Years
Devon Riss, pending paperwork completion	Elizabethtown College Occupational Therapy student to complete Level 2 internship, under the supervision of Christina Roberts	N/A	1/15/2024 - 4/5/2024 and 5/13/2024 - 8/2/2024
Lindsay Robbins	Revised: Millersville University PT student to complete a total of 18 observation/intern hours under the supervision of Adelina Redzepi	N/A	May 2023 and ESY 2023

5. POLICY/REGULATION

Be it resolved the Board of Education approves/accepts upon the first reading:

- a. Revised Policy #0144 Board Member Orientation and Training
- b. Revised Policy #2520 and Regulation #2520 Instructional Supplies
- c. Revised Policy #3217 Use of Corporal Punishment
- d. New Policy #4217 use of Corporal Punishment
- e. Revised Policy #5305 Health Services Personnel
- f. Revised Policy #5308 and Regulation #5308 Student Health Records
- g. Revised Policy #5310 and Regulation #5310 Health Services
- h. Revised Policy #6112 Reimbursement of Federal and Other Grant Expenditures
- i. New Regulation #6115.01 Federal Awards/Funds Internal Controls - Allowability of Costs
- j. New Policy #6115.04 Federal Funds - Duplication of Benefits
- k. Revised Policy #6311 Contracts for goods or Services Funded by Federal Grants
- l. Revised Policy #7440 School District Security
- m. Abolished Policy #9100 Public Relations
- n. Revised Policy #9140 Citizens Advisory Committees
- o. Abolished Regulation #9140 Citizens Advisory Committee

6. PERSONNEL

Be it resolved the Board of Education approves/accepts:

- a. Superintendent's recommendation to appoint the following staff members pending criminal history background investigation and completion of required paperwork. Requests for emergent hiring will be made where appropriate.

Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Alicia Watkins	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	4/26/2023 - 6/30/2023
Annie Noe	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	4/26/2023 - 6/30/2023
Tarah Loux	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	4/26/2023 - 6/30/2023
Sierra Johnson	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	4/26/2023 - 6/30/2023
Abigail Myers	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	4/26/2023 - 6/30/2023
Iain Belford	Bus Driver/Maintenance	Transportation	Up to 25 hours at hourly rate for bus maintenance and additional bus runs	4/1/2023 - 6/30/2023
Kirsten Hair	LEEP Recreation Substitute 1:1 Aide	Itinerant	Revised \$22 per hour	SY 2022-2023
Jennifer Salvo	Teacher Aide for ESY	ESY	TBD	6/30/2023 - 8/3/2023
Colleen Bruce	Teacher Aide for ESY	ESY	TBD	6/30/2023 - 8/3/2023
Certificated Staff (10 & 12 month)	Teachers, Related Services Staff, and Administrators	General	TBD	10 month staff 9/1/2023 - 6/30/2024 12 month staff 7/1/2023 - 6/30/2024
Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)

Non-Certificated Staff (10 & 12 month)	Secretaries, Maintenance, Custodial, Teacher School Aides, and Related Services Staff	General	TBD	10 month staff 9/1/2023 - 6/30/2024 12 month staff 7/1/2023 - 6/30/2024
Extended School Year Staff	As per exhibit	ESY	TBD	6/29/2023 - 8/3/2023
Non-Union Staff (12 month)	As per exhibit	General	As per exhibit	7/1/2023 - 6/30/2024
Stephanie Urish	Special Education Teacher	Resignation		6/30/2023
Susan O'Neill	Speech Language Specialist	Retirement		10/1/2023

- b. Professional Development Trainings: None this cycle
- c. Leaves of Absence:

Employee #	Sick Days	Personal Days	Vacation Days	Unpaid Days	Type of Leave	Date(s)
6637	0	0	0	TBD	Intermittent FMLA	TBD

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IV. DISTRICT ACTION ITEMS

Be it resolved the Board of Education approves/accepts:

B. CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT

1. ADMINISTRATIVE

- a. Suspensions: 3 in-school suspensions; 1 out-of-school suspensions;
- b. Affirm the Harassment, Intimidation and Bullying (HIB) investigations as reported to the Superintendent and resolved by the Principal, HIB Specialist or Designee: HIB Report
- c. District Staff to attend travel events as follows, with attendance at these functions previously approved by the Superintendent as (a) work related and within the scope of the work responsibilities of the attendee, (b) promoting the delivery of instruction or furthering the efficient operation of the school district, and (c) fiscally prudent, the Board finds the travel and related expenses for attendance at these previously approved functions necessary and that the expenses are justified and therefore reimbursable pursuant to NJCMB Circular Letter 06-02 and, if funded by federal grants, OMB Circular A-87:
 1. Denise Orlandini to attend the NJ Association for College Admission Counseling held in Atlantic City, NJ on May 22 and 23, 2023. Registration not to exceed \$350.
- d. Tuition reimbursement for Sheila DiMarco to attend a class at Rutgers University Graduate School of Education entitled "Literacy for Students with Disabilities" not to exceed \$411.40.
- e. Tuition reimbursement for Dimitrios Papamihalakis to attend a class at Rowan University - course to be determined to match requirements for certification, not to exceed \$2,500.00.
- f. Submission of the New Jersey High School Voter Registration Law Annual SOA for SY 2022-2023
- g. NJ School Performance Report for SY 2021-2022 for Cape May County Technical School District.
- h. Approval of the Alliance of Therapy Dogs Pet Therapy Team for the Cape May County Technical School District (Madeline Craig and "Bella")
- i. Certification of NJDOE County District School (CDS) Information for SY 2023-2024

2. BUDGET TRANSFERS

- a. Line Item Budget Transfers - **March 2023**

3. FINANCE & OPERATIONS

- a. **Board Secretary Report and Treasurer's Report: February 2023**
- b. Board of Education's **Monthly Certification** Budgetary Major Account/Fund Status. Pursuant to N.J.A.C. 6A:23-2.11©4, we certify that as of **February 28, 2023** after review of the Board Secretary's and Treasurer's Monthly Financial Reports, in the Minutes of the Board each month, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b).
- c. **Bills List as presented:**
 1. **Bills List - April 25, 2023**
- d. **Fund Summaries:** Other Funds (Enterprise, Scholarship, SAF, etc): **February 2023**

e. **Bids/Contracts/Reports/Quotes/Agreements:**

<u>Ref/Vendor/Agreement</u>	<u>Purpose</u>	<u>Fee/Amt</u>	<u>Dates</u>
Upper Township BOE	One to One Aide Agreement	\$34,967.00	SY 2022-2023
Pitney Bowes	Postage Machine	\$3,410.53	5/1/2023
NJ State Contract	Annual Service	\$361.80 p/yr	7/1/2023
(T-0200) / #16X24117	Monthly Meter Rental	\$31.72 p/mth	7/1/2023
Nutri-Serve Food Mgmt	Mgmt Fee (Flat)	\$32,130.00	SY 2023-2024
Contract Renewal (Year 4)	Total Cost (pg. 1 Form 23)	\$277,928.38	

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Nutri-Serve Food Mgmt School Meal Prices SY 2023-2024	Student Breakfast Paid & Reduced Staff Breakfast Price Student Lunch Paid & Reduced Staff Lunch Price	\$2.50 & \$0.30 \$3.00 \$3.50 & \$0.40 \$4.50	
Fabbri Builders, Inc. PCO #18, #19, 	Change Order No. 14 Credit Allowance	\$-23,050.00	04/20/2023
Fabbri Builders, Inc. Main Entry Addition	Payment Application #12 Approved by MMPF Architects	\$168,229.09	4/20/2023
Dandrea Construction COR #3R1	Change Order No. 3 Increase Contract	\$184,244.00	3/29/2023
Dandrea Construction COR #04	Change Order No. 4 Decrease Contract	\$-12,803.00	4/03/2023
Dandrea Construction COR #06 & #07	Change Order No. 5 Credit Allowance	\$-2,043.00	4/03/2023
Dandrea Constr Co, Inc. CTE Phase I	Payment Application #3 Approved by MMPF Architects	\$446,161.20	4/03/2023

f. Grants:

<u>Program / Award</u>	<u>Status</u>	<u>Amount</u>	<u>Grant Period</u>
NJSIG Safety Grant	Apply/Accept	\$5,267.00	7/1/23-6/30/24
ACCC-WDP Traditional (NJ WIOA Title II)	Accept	\$15,038	4/1/23-10/30/23

g. Items for Disposal/Scrap/Sale:

<u>Inventory #</u>	<u>Name of Item(s)</u>	<u>Value of item(s)</u>	<u>Reason(s)</u>
1005015	Toshiba DVD/VCR	N/A	Obsolete-Trash
1005016	Panasonic TV	N/A	Obsolete-Trash
10000203	IBM Typewriter	N/A	Obsolete-Trash

h. Accept Items of Donation:

<u>Name of Item(s)</u>	<u>Value of item(s)</u>	<u>Individual/Organization</u>
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4. CURRICULUM

Be it resolved the Board of Education approves/accepts:

- a. Calendars for School Year 2023-2024
 - ABE-HSE-ESL
 - Evening-Community Education
 - Post-Secondary Carpentry/Property Management
 - Post-Secondary Cosmetology
 - Post-Secondary Dental Assisting
 - Post-Secondary Welding
 - Post-Secondary Practical Nursing
 - Post-Secondary Medical Assisting
- b. Clinical Affiliation/Observation Sites for Post Secondary Dental Assisting Program SY 2022/2023 addition.
 - i. Dr. William Panico, 4 Oslo Avenue, Rio Grande, and 740 Central Avenue, Ocean City
- c. Cape May County Technical School Applying to be a GED® Testing Service Testing Provider

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d. Spanish Textbook Evaluation.

e. Summertime Adventures for Kids Program and Tuition:

Summertime Adventure Program	Tuition	
Camp Carpentry		\$150
Camp Cosmo		\$150
Crime Scene Investigation		\$150
Fun with Foods		\$150
Hawk Basketball Academy		\$150
Making Things Go		\$150
Marine Adventures		\$150
Rockets and Robots		\$150
Team Building Games		\$150
TV Behind the Scenes		\$150
Woodbine Elementary School	No Tuition. Payroll will be billed at the conclusion of the program.	

d. **Field Trips:**

<u>Date(s)</u>	<u>Description/Purpose</u>	<u>Students</u>	<u>Teachers & Aides</u>
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See Attached

e. **Fundraisers/Activities:**

<u>Date(s)</u>	<u>Activity</u>	<u>Class/Club</u>	<u>Advisor</u>
5/1-6/14/23	Sand Jamm Tee Shirt Sales	Class of 2024	Aftanis
4/17-5/11/23	Raffle Drawing for \$1,000 Visa Gift Card After Prom Event	CMT After Prom	Rutherford
05/12/2023	World Series of Birding Level III	FFA	Toft
05/1-12/23	Volunteer Work with Wetlands Terrapin Fence Repair	FFA/Ducks Unlimited	Toft/Billing/ Andrewson

5. POLICY

a. **Be it resolved the Board of Education approves/accepts the first reading:**

i. Revised Job Description: D-6.1.2 Hospitality and Tourism Management

b. **Be it resolved the Board of Education approves/accepts the second reading:**

- ii. New Policy 8454 Management of Pediculosis
- iii. New Policy 5514 Student Use of Vehicles On School Grounds
- iv. New Policy 2431.3 Heat Participation Policy for Student Athlete Safety
- v. New Policy 2431.4 Prevention/Treatment of Sports-Related Concussions and Head Injuries
- vi. New Regulation 2431.1 Emergency Procedures for Sports and Other Athletic Activity
- vii. New Regulation 2431.2 Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad
- viii. New Regulation 2431.4 Prevention and Treatment of Sports Related Concussions and Head Injuries

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c. Be it resolved the Board of Education approves/accepts the following:

- ix. Abolish Regulation 4135.2/4135.2-R: Personnel Procedures, Practices and Benefits

6. PERSONNEL

Be it resolved the Board of Education approves/accepts:

All hiring are upon the recommendation of the Superintendent and contingent upon completion and verification of employment requirements:

a. To approve the following position job descriptions:

- i. Revised Job Description: D-6.1.2 Hospitality and Tourism Management

b. To accept the following resignations/terminations/retirements:

- i. Retirement: Karen Smith, revised effective date changed from 7/1/2023 to 5/1/2023.

c. To approve the following Position Transfers for the 23/24 school year:

- i. Joshua Andrewson, Agriscience Teacher to Biology/Chemistry Teacher, effective on or around 9/1/2023.

d. To approve the following Leave of Absence in accordance with the FMLA & NJFLA:

- i. Employee #1134, (Support Staff), leave of absence beginning on 4/18/2023 as an unpaid NJFLA.
ii. Employee #868, (Prof. Staff), leave of absence beginning on or around 9/1/2023 as a paid/unpaid NJFLA. Revised from Intermittent Leave.
iii. Employee #292, (Support Staff), leave of absence pending paperwork beginning on or around 5/1/2023 as a paid/unpaid FMLA.

e. To approve the following Professional Staff candidates for 23/24 school year:

- i. Michael Adams, Environmental/Sustainability Teacher, 10-month position, at the prorated salary of \$68,380, Step 7 MA, effective on or around 9/1/2023.

f. To approve the following Support Staff candidates for 23/24 school year:

- i. Kevin O'Brien, Armed Security Guard @ \$30p/h NTE 28 hours per week effective on or around 7/1/2023. Charged to account #13-629-200-100-00099

g. To approve the following Substitutes for 22/23 school year as needed basis @\$125 per day:

- i. Raymond Brown

h. To amend the following approval for Club Advisor for 22/23 school year charged to account #20-012-100-100-000-99:

- i. Andrew Egnor - Unified Sports Club \$1,500 (revised stipend amount)

i. To approve the following to provide Post Secondary Tutoring for 22/23 school year, at a rate of \$40 p/h effective 4/26/2023 charge to account #20-350-100-100-000-00.

- i. Nehalben Bhatt

j. To approve the following list of staff for Summertime Adventures for 23/24 school year:

- i. Staff List: Instructors, Aides, School Nurse

Cape May County Technical School District

April 25, 2023

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- k. To approve the following **Chaperones for the SkillsUSA Contests**, not to exceed 10 hours. Charged to account #11-401-100-100-00C-99.
 - i. Adam Dunning - \$200 - 3/18/2023
 - ii. Michelle Smith - \$200 - 3/18/2023
 - iii. Jackie Holland - \$200 - 3/25/2023
 - iv. Charles Weiss - \$200 - 3/25/2023
 - v. Christopher Jones - \$200 - 4/1/2023

- l. To approve the following **Chaperones for the Prom Fashion Show @ \$50.00 each** on March 31, 2023. Charged to account #11-401-100-100-00C-99.
 - i. Matthew Colon
 - ii. Sheila DiMarco
 - iii. Spencer Hughes
 - iv. Daniel Loesch
 - v. Madeline Craig
 - vi. Tiffany Narciso
 - vii. Julie Stratton
 - viii. Ariel Norbeck

- m. To approve **Student Supervision and Prep: Prom Fashion Show, @ 40 p/h, NTE 6 hours** on March 31, 2023. Charged to account #20-366-100-101-000-99.
 - i. Christopher Jones

- n. To approve the following **Therapy Dog** to be used in school setting:
 - i. Bella - Owned by Madeline Craig

- o. To approve the **Renewal of CMCTHSEA Professional Staff Salaries** for the 2023-2024 School Year. Attached
- p. To approve the **Renewal of CMCTHSEA Support Staff Salaries** for the 2023-2024 School Year: Attached
- q. To approve the **Renewal of CMCSA Admin & Supv Staff Salaries** for the 2023-2024 School Year. Attached
- r. To approve the **Renewal of CMT Non-Union Staff** for the 2023-2024 School Year. Attached